

SAMPLE NOTIFICATION OF NON-DISCRIMINATION POLICY TO BE PLACED IN ALL SCHOOL DISTRICTS' MAJOR ANNUAL PUBLICATIONS AND ON DISTRICTS' WEBSITES

In school districts major annual publications include Annual Progress Reports (APRs), staff, student, and parent handbooks, coaches' handbooks, registration/course description handbooks, employment applications and information that is sent to agencies that are collaborating with the district in the provision of educational programs. In this era of technology, it must also be included on the district's website. It should be found on the district's home page or linked to the homepage. It is not acceptable to be found only within one or more of the many documents that might be included on the website.

In addition, once each year the notice should go out in a format that reaches the entire community. This could be a school newsletter that reaches all citizens, or the local print or electronic media. All notifications should include the name and contact information for the district's equity coordinator(s), as well as notification about the district's related grievance procedure.

It is the policy of the _____ Community School District not to illegally discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age (Employment only), marital status, sexual orientation, gender identity and socioeconomic status (students/program only) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator, Name, Title, Address, Phone Number, E-mail Address.